



## IMORTANT: PLEASE BACKUP YOUR DEVICE BEFORE PROCEEDING WITH THE SETUP

1) Go to **Settings** and select **Add account** under the *Accounts* section.



2) Choose Email.







3) Select Manual Setup and then Exchange.

Account setup						
You can set up email for most accounts in just a few steps. NetID@utdallas.edu						
Send email from th	Send email from this account by default.					
Manual setup	Next					
( )						
Account setup						
What type of account	is this?					
Р	OP3					
Л	ЛАР					
_						
Exc	hange					
$\leftarrow$						





4) Fill in the required information as follows:

- Domain\Username: *your email address*
- Password: the password you specified when first logged into Microsoft Office 365
- Server: outlook.office365.com
- Tick both the Use secure connection (SSL) and Accept all SSL certificates boxes.
- Select Next.

Account setup	
Domain\Username	
campus\Your NetID G	oes Here
Password	
•••••	
Server	
webmail.utdallas.edu	
🗹 Use secure connectio	on (SSL)
🗹 Accept all SSL certific	cates
Client certificate None	Select
Port	
Mobile Device ID	
androidc1320688474	
Previous	Next
$\leftarrow$	





## 5) Choose **Ok** for the next two popups

V Account setup						
Domain\Username						
campus\						
Password						
S A Remote security administration						
The server webmail.utdallas.edu requires that you allow it to remotely control some security features of your Android device. Do you want to finish setting up this account?						
P Cancel	ОК					
P Cancel Mobile Device ID androidc1320688474	ок					
P Cancel Mobile Device ID androidc1320688474 Previous	OK Next					
P Cancel Mobile Device ID androidc1320688474 Previous	OK Next					
P Cancel Mobile Device ID androide1320688474 Previous	OK Next					
P Cancel Mobile Device ID androidc1320688474 Previous	OK Next					

A	Security up	odate	
that setti	@utdallas.edu requires that you update your security settings.		
	Cancel	0	к





## 6) Activate the device administrator



7) The Setup is complete

Account setup					
Your account is set up, and email is on its way! Give this account a name (optional)					
NetID@utdallas.edu					
	Next				
$( ) \qquad ( )$					