**Appointment to <name of NOA> Executive Committee**

# Letter of Appointment

9 December 2019

Dear <XXX>,

This letter confirms that the Members of <name of NOA> have approved your appointment in the General Meeting held on DATE for the term of X years, from DATE to DATE as the <President / Secretary / member> of the XOA Executive Committee.

This is your<first / second / third> term with the Executive Committee and we believe that you will continually uphold the World Olympians Association Code of Conduct and act in the best interests of the <name of NOA> in fulfilling our mission of <insert NOA mission>.

We are confident that the <name of NOA> will benefit immensely from your rich experience and we are glad to have you as an integral member of the Executive Committee.

We thank you for your continued support and commitment to the <name of NOA>.

Sincerely,  
Name OLY

President

<name of NOA>