

Position Brief

**World Academy of Sport
AFEC Olympian Assessor**

World Academy of Sport

World Academy of Sport (WAoS) is a global leader in Education for Sport, providing tailored education programmes for sports administrators, coaches, athletes and officials for over 10 years and recognised as “world sport’s education partner”.

The WAoS Athlete Friendly Education Centre (AFEC) project accredits schools who provide flexible learning pathways and excellent support services to student-athletes. This enabling these students with an ability to better balance both academic and sporting commitments.

As this global project continues to grow, WAoS is seeking Olympian Assessors to join our team to assist us and provide more support in growing AFEC network of schools.

The Role

WAoS seeks to appoint a self-employed AFEC Assessor. The role will be appointed to those who successfully complete the WAoS AFEC Assessor training. Once certified AFEC Assessors shall be appointed to undertake agreed assessment visits of education centres to observe, objectively report on and assess according to the AFEC accreditation framework. The assessor will evaluate the centre on four main criteria:

- Education curriculum and Integration
- Physical Facilities
- Human Resources and Connections
- Pastoral Care and Lifestyle Management

The assessor will work closely with a WAoS AFEC Co-ordinator in diary, logistic arrangements and the overall AFEC accreditation process.

Key Responsibilities

- Travel to the centre and tour their facilities *
- Carry out AFEC assessment according to the AFEC criteria
- Collect documentation from the centre and forward to WAoS
- Provide feedback and AFEC assessment report writing
- Advise on decisions to award AFEC status to the centre
- Provide information, guidance, documents and relevant recommendations to the centre on AFEC related matters

*Please note that due to the current situation with COVID-19, all visits to schools have been changed to virtual assessment so Assessors are currently not expected to travel to centres for face to face visits.

Expectations

- This is an ad-hoc role based on demands from schools to be accredited as an Athlete Friendly Education Centre. Therefore WAoS cannot guarantee how often your services would be needed

on an annual basis. Any income received in this role should be seen as additional income to any current positions the Assessor may already hold.

- This opportunity is a chance to 'give back' and share your experiences with future athletes.
- A letter of engagement will be signed by WAoS and the Assessor for each of the school visits which details expectations, renumeration, dates etc...
- The AFEC Assessor Training Programme is fully funded and due to the current situation of COVID-19 will be a virtual online training programme.
- This is an opportunity through paid freelance work for Olympians to network, share and travel. Assessors have the opportunity to make a difference and inspire the next generation of athletes.

Knowledge, experience and skills required

An AFEC Assessor must demonstrate the following skills:

- Ability to use information and other evidence to formulate objective outcomes and decisions
- Ability to analyse, summarise, draw out key points and provide constructive feedback
- Analyse and examine organisational structures and suggest recommendations for enhancement
- Demonstrate a facilitative manner and able to guide individuals to understand decisions
- Able to engage and hold discussions with all levels within the centre
- Demonstrate strong presentation and interpersonal skills
- Excellent spoken and written English. Other language abilities are a bonus.
- Ability to produce clear written records and reports expressing judgements cogently and precisely in writing
- Understanding of wide range of elite sports, athlete development management, training needs and support requirements
- Understanding of International/National Sport Federation's structure
- Presents a professional image of the WAoS at all times
- Have an interactive and motivational approach in delivery
- Demonstrate an ability to mentor or coach
- Ability to provide feedback to school administrators
- Demonstrate strong questioning, listening and feedback skills.

In addition an AFEC Assessor may also possess any of the following desirable skills:

- A minimum of two years' experience within the sports industry at a management or coaching level
- A degree level or equivalent in sport management, sport health/sciences, counselling/psychology or related subjects
- Proficient level of understanding of National and International education systems worldwide, as well as education centre management experience, ideally having worked in the education sector
- Flexible with travel arrangements

Renumeration

- Renumeration for Assessors will depend on the number of days required for a school authorisation visit.
- The minimum renumeration will be 300 GBP for a one day school visit. This will include any preparation work needed before the visit (e.g. phone call with the school and WAoS team), the school visit itself and the input and preparation of the final assessment report for the school following the accreditation visit.
- In addition, travel expenses as well as flights and accommodation will also be paid.

AFEC Assessor Training Programme

Due to the current situation, the AFEC Assessor Training Programme will now be delivered in an online remote learning environment. All successful applicants must be available to participate and complete the full programme to be able to work with WAoS going forward on this project.

Given that this is a global online training programme, the programme will take place over a two week period with participants having a choice of two training blocks which have been designated over two time zones with a total time commitment of approximately twelve (12) hours.

For Asia Pacific: 19th to 30th October

For Europe: 2nd to 13th November

This blended learning programme will consist of various components including an informal briefing session, an online knowledge module, 3 x live skill development sessions/workshops, competency related feedback process and experiential learning (shadowing).

The programme is intended to provide a good understanding and knowledge of the project and its stakeholders but also importantly for Assessors to learn new skills or upskill themselves to be able to undertake the assessment of centres in the accreditation process.

Additional Opportunities

- In addition to assessing schools, WAoS also undertakes information sessions at conference and events as well as Q&A sessions on school visits. On occasion, Assessors will be invited to take part in these programmes

For more information about WAoS and Athlete Friendly Education Centres, please visit:
<https://www.worldacademysport.com/afec/>